

PRECAST CONCRETE STRUCTURES ASSOCIATION  
BOARD OF DIRECTORS MEETING  
10:00 AM – 12:00 PM  
Florida DOT State Materials Office-Gainesville  
Wednesday – April 11, 2018

- I. Call to order, Statement of Antitrust** – President Jason Lambert
- II. Roll Call**
- III. President’s Report** – Jason Lambert
- IV. Secretary/Treasurer Report** – Tom Campbell

- A. Approval, Minutes from January 24, 2018

Action: Megan Kitchner made a motion to accept the January 24, 2018 meeting minutes, seconded by Brett Clafin. Accepted

- B. Review, Financial Dashboard

Rob Wilson presented the financial statements along with the March financial dashboard. He suggested the Board move to a dashboard, which can be done by Wilson & Associates and give the accountant a 30-day notice. This would save the association approximately \$1200 a year.

Action: Jason Lambert made a motion to accept the March financial dashboard and to give the accountant a 30-day notice, seconded by Tom Campbell. Accepted.

- C. Update, SunTrust Account

Rob Wilson stated he is currently not a signor on the PCSA Suntrust account and requested to add his name. He also requested Tina Ward be added as an additional signer on the account.

Action: Jason Lambert made a motion to add Rob Wilson and Tina Ward as signers on the Suntrust account, seconded by Tom Campbell. Accepted.

- V. PCSA Administrative Topics** – Tina Ward, Director of Client Services

- A. Update, Membership Dues

Tina Ward reported there are \$20,000 in outstanding dues. A follow-up invoice will be sent out by the end of April.

Mike Kovalick stated Meadow Burke will be joining PCSA and asked their invoice to be sent to him.

- B. Update, PCSA Website Revisions

Tina Ward reported the website now includes a resources tab. Also, she is working with EMCC Design to add PayPal.

C. Update, Accountant

Previously Covered

D. Approval, PCSA Bylaw Revision

Tina Ward reported the PCSA bylaws have been updated to include the new dues structure.

Action: Megan Kitchner made a motion to accept the updated PCSA bylaws, seconded by Tom Campbell. Accepted.

**VI. New Business**

Jason Lambert reported the DOT meeting has been postponed to October.

He added that he would like to step down as the DOT liaison. Thomas Liffbrig with Oldcastle Precast volunteered to take the lead.

**VII. Old Business**

A. Drawings with Updated Index Numbers

Jason Lambert stated the index numbers will go into effect on July 1, 2018. Each company is responsible for submitting their drawings.

B. Contractors Damaging FDOT Structures in the Field

Megan Kitchner encouraged educating contractors on the correct handling of structures and to have information on the website.

Rich Krolewski added FHWA is creating a program regarding handling of structures. Jason Lambert added that it helps to have federal support behind PCSA on the issue.

C. Steel Tariff

Megan Kitchner asked if there was any information on the steel tariff. Rich Krolewski stated there is an upcoming meeting and he would share the information with PCSA.

D. Coal Tar Epoxy

Bill Bard suggested the Florida Association of Counties be invited to the June meeting to discuss the issue.

**VIII. Next Meeting – June 27, 2018 Tampa**

**IX. Adjourn**