

PRECAST CONCRETE STRUCTURES ASSOCIATION  
**BOARD OF DIRECTORS MEETING MINUTES**  
10:00 AM – 2PM  
HILTON GARDEN INN TAMPA- EAST BRANDON  
**WEDNESDAY, JULY 27<sup>th</sup> 2017**

- I. **Call to order, Statement of Antitrust** – President Megan Kitchner convened the meeting at 10:04AM.
- II. **Roll Call**
- III. **Guest(s)** Carl Spirio, P.E. State Drainage Engineer – Invited  
Mr. Spirio was invited but declined to attend, the Board would like to meet with him in the fall once the legacy drawings review is complete. Rob has not had a call or email returned by Mr. Spirio since April.
- IV. **President’s Report** – President Megan Kitchner
- V. **Secretary/Treasurer Report** – Brett Claflin
  - A. Approve Minutes from April 19th 2017  
Action: Brett Claflin made a motion to accept the April 19, 2017 minutes, seconded by David McClintock. Accepted
  - B. Review Financial Statement(s)  
March April May June 2017  
Rob Wilson emailed the financial statements to Megan Kitchner and Brett Claflin prior to the meeting.  
  
The bank statements are reviewed monthly by Rob Wilson.  
  
Action: Brett Claflin made a motion to accept the March, April, May and June 2017 financial statements, seconded by David McClintock. Accepted
- VI. **PCSA Administrative Topics** – Rob Wilson, Executive Director
  - A. PCSA FDOT Joint Meeting - October 11<sup>th</sup> at SMO  
  
Megan Kitchner stated the three main topics to be discussed with the FDOT are the legacy drawings, the lack of FDOT response and the role of CEIs.
  - B. Federal Buy America Policy Meeting – August 15<sup>th</sup> FDOT SMO  
  
The Federal Buy America Policy meeting will be from 1-3PM. Industry representative have been invited to attend. Rob Wilson and Mike Kovalick will attend the meeting.

Meeting materials will be shared with members.

C. Meeting Update - Brian Blanchard, FDOT Assistant Secretary, Engineering

Rob Wilson reported he met with Brian Blanchard. Brian followed up with Carl Spirio on the legacy drawing topic. Carl informed the Assistant Secretary he planned to meet with the Board in the fall after he completed a review of the legacy drawings.

D. Scheduled Meeting Michael Dew, FDOT, Secretary

A meeting is scheduled with Michael Dew on August 1<sup>st</sup>. Rob Wilson will discuss the legacy drawing issue with him.

E. Meeting Update Rep. Bobby Payne, FL House D-19

PCSA Board member, Jason Lambert and Rob met with Representative Payne to discuss the legacy drawing issue. Forterra has a plant located in Rep. Payne's district.

F. Update Board Member/ Member Contact List

The website and member contact list are currently being updated. An updated contact list will be distributed at the next Board meeting. There are currently 3 PCSA members with outstanding dues. Those members will be re invoiced.

David McClintock announced that has accepted a new position and will unable to fulfill is duties on the PCSA Board. He requested Jason Lambert to take his position on the Board.

Action: Megan Kitchner made a motion to accept David McClintock's resignation and Jason Lambert to take his position on the Board, the motion was seconded by David McClintock. Approved.

**VII. Committee Reports**

A. FDOT Liaison Committee – David McClintock  
Legacy Drawings Update

The FDOT is no longer accepting legacy drawings. David McClintock reviewed the history of the communication with the FDOT. He reported there has been a lack of response from the FDOT.

**VIII. New Business**

Chet Simmons asked the Board in support of requesting letter from the FDOT stipulating their position on fiberglass skimmers allowing engineers to convert back to composite skimmers. This issue will also be discussed during the meeting in October with FDOT.

Jason Lambert asked the Board for their support with local municipalities to change from coal tar epoxy on precast concrete structures due to safety and environmental concerns to a water-based coating, admixtures, or a liner system. Jason Lambert stated he will draft a letter and send it to the Board for review.

Megan Kitchner asked if other companies are having an issue with the accuracy of moisture probes in their rock bins. The board will ask for clarification during the October meeting with FDOT.

The Board has found little value in their membership in the Florida Stormwater Association and will drop their membership. The Board will look for other pertinent associations to join.

After reviewing the financials, the Board will decide if a 10% dues increase is applicable.

- IX. Old Business**
- X. Next Meeting** October 11<sup>th</sup> FDOT SMO
- XI. Adjourn**